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**AMENDMENT NO. 0001**

**TO:** **ALL PROSPECTIVE BIDDERS**

**AMENDMENT  
ISSUE DATE:** **December 2, 2016**

**SUBJECT:** **Solicitation No. CPFMD-17-1109  
Demolition and Build-Out of Courts Interim Security  
Office & Wellness Center**

**PROPOSAL  
SUBMISSION  
DATE:** **Tuesday, January 3, 2017, by 3:00 pm, Eastern  
Standard Time**

The subject solicitation is amended as follows:

1. The RFP, page 1 of 55, Section 9, and page 41 of 55, Section L.2.4, "Proposal Due Date and Time" **"Delete"** the current proposal submission date of Monday, December 19, 2016, and **"Substitute"** the new proposal submission date of **Tuesday, January 3, 2017, by 3:00 pm, Eastern Standard Time**. The date is being extended because the Courts will be issuing answers to all outstanding questions received after the initial walkthrough conducted on November 17, 2016, and subsequent walkthrough scheduled as per **item #7** of this Amendment #0001, below. All potential offerors will have the opportunity to incorporate the responses into their proposals.
2. The RFP, page 8 of 55, Section C.5.8, **"Delete"** the Construction Mobilization date of January 16, 2017, and **"Substitute"** the newly projected Construction Mobilization date of **January 23, 2017**.
3. The RFP, page 29 and page 30 of 55, Sections I.9, I.10 and I.11, "Project Management Protective Liability Insurance", **"Delete"** in its entirety.
4. The RFP, page 39 of 55, Section K.12, "Interpretations or Corrections of Offering Documents", Subsection K.12.3 – **"Delete"** in its entirety and **"Substitute"** the following:

“Any prospective Offeror desiring an explanation or Interpretation of this Solicitation must request it in writing by **December 14, 2016, no later than 3:00 pm**. Requests should be directed to **Monica I. Wilkerson** via the email address listed above. Any substantive information given to a prospective Offeror concerning a solicitation will be furnished promptly to all other prospective Offerors. **Oral explanations and/or instructions given before the award of the contract will not be binding.**”

5. The RFP, page 44 of 55, Section L.3.2.5, “Schedule”, and Subsection #7, “**Delete**” the approximate Notice to Proceed Date of Wednesday, December 21, 2016, and “**Substitute**” the new approximate date of “**Wednesday, January 18, 2017**”.
6. The RFP, page 44 of 55, Section L.3.2.5, “Schedule”, and Subsection #8, “**Delete**” the Construction Mobilization Date of January 16, 2017 and “**Substitute**” the newly projected Construction Mobilization Date of “**Monday, January 23, 2017**”.
7. The RFP, page 51 of 55, Section L.23, “**Add**” the following subsection L.23.3 after Subsection L.23.2:

“L.23.3 A second Site-Visit (Walkthrough) is hereby scheduled for Friday, December 9, 2016, at 1:00 pm, Eastern Standard Time. All parties entering the building to perform investigations will be required to go through security. No destructive investigation or testing will be allowed. The site investigation will be held at the Main Indiana Entrance Lobby at the H. Carl Moultrie Courthouse, 500 Indiana Avenue, N.W., Washington, D.C. 20001. Offerors’ participation is encouraged although attendance is not mandatory. The site investigation will provide an additional opportunity for discussion of the Scope of Work. **No oral statement made by a DC Court representative(s) during the Site-Visit (walkthrough), nor any written record of such oral statements made and subsequently furnished to the Offeror, will be deemed to have the effect of adding to, modifying, or otherwise varying from the written provisions of the invitation for Offers (including, but not limited to specifications, drawings and written amendments to the solicitation). In the event the discussion or questions raised during the site-visit/walkthrough indicate a need to modify the request for Offers, an Amendment to the Solicitation will be issued in writing; any such amendment to the Solicitation must be acknowledged in the same manner and under the same conditions as all other written amendments to an invitation for Offers.** To arrange for the site visit, contact the following person(s):

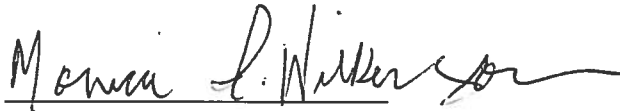
Ms. Judith Hill  
District of Columbia Courts  
Project Manager  
Capital Projects and Facilities Management Division  
E-mail address: [Judith.Hill@dcsc.gov](mailto:Judith.Hill@dcsc.gov)

**Please note: This will be the final opportunity for prospective offerors to attend a walkthrough of the work site.**

8. Please see Attachment A to this Amendment No. 0001 – “Round 1 – Responses to Questions” Posed after Pre-proposal Conference and initial Site Visit (walkthrough) conducted on November 17, 2016. A “Round 2 – Responses to Questions Posed after Pre-proposal Conference, initial Site-Visit (walkthrough) and final Site-Visit (walkthrough)” will be issued under subsequent Amendment to this RFP.
9. Please see Attachment B to this Amendment No. 0001 – “Pre-Proposal Meeting Sign-In Sheet”.

**ALL OTHER TERMS AND CONDITIONS REMAIN UNCHANGED**

One (1) copy of this amendment is being sent to all prospective Offerors. The prospective Offeror shall sign below and attach a signed copy of this amendment to each proposal to be submitted to the Courts in response to the subject solicitation or otherwise acknowledge this amendment with the signed offer as stated in the original solicitation documents. Proposals shall be delivered in accordance with the instructions provided in the original solicitation documents.



Monica I. Wilkerson  
Procurement and Contracts Attorney Advisor

Acknowledgement of this Amendment, together with the Offeror's proposal, must be received by the District of Columbia Courts as stated in the solicitation no later than the closing date and time specified above for the receipt of proposals.

Failure by the Offeror to properly acknowledge receipt of this Amendment Number 01 may be cause for rejection of the proposal submitted by the Offeror in response to the subject solicitation.

**This Amendment Number 0001 is acknowledged and is considered a part of the proposal for Solicitation Number CPFMD-17-1109 – Demolition and Build-Out of Courts Interim Security Office & Wellness Center**

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Authorized Representative

\_\_\_\_\_  
Title of Authorized Representative

\_\_\_\_\_  
Name of Offeror

**ATTACHMENT A**  
**HCMCB Interim Security Office and Wellness Center - CPFMD-17-1109**  
**ROUND 1: RESPONSES TO QUESTIONS POSED BY POTENTIAL OFFERORS**

**SOLICITATION QUESTIONS & ANSWERS: ROUND 01**

Question 1: Please provide a copy of the pre-proposal sign in sheet.

Answer: A copy of the Pre Proposal Sign-in Sheet is attached.

Question 2: Can we use other Fire Alarm and Building Controls Vendors to tie into the existing BMS Systems?.

Answer: There is no restriction on Fire Alarm vendors. EMS must be used for BMS work.

Question 3: Please confirm whether subsequent site walks can be scheduled for the site and who will be the POC.

Answer: An additional site visit is currently scheduled for Friday, December 9th at 1 pm. Please confirm your attendance with Judi Hill @ Judith.Hill@dcsc.gov.

Question 4: Per A0101\ADK-14 We are to salvage any signage, but there will be more rooms than existing so additional signage will be needed. Please provide specs for new or replacement signage for the space, or is there attic stock we can pull from?

Answer: Salvage signage as called for on the documents. The DC Courts will provide signage for this project under a separate contract.

Question 5: A0101\ADK-08 notes the existing ceiling assembly to be removed to the extent indicated. The drawings appear to show the entire assembly being removed within the extent of work except in the closets at the wellness center, however the new RCPs show new ceiling going in that space. Please confirm demolition at the closets of the ceiling grid is required.

Answer: Ceilings within the closets of the Wellness Center shall be new.

Question 6: A0101\ADK-05&09&10 note "dispose of as directed by owner," please confirm that this is not salvaged.

Answer: These notes refer to existing finishes, diffusers, lights, fire alarm devices, exit signs, etc. All of these items should be disposed of off site, unless the contract documents specify otherwise. Security cameras or other security system devices shall be salvaged and turned over to the owner.

Question 7: Please clarify the wording of item 9 on page 1, Solicitation Offer and Award.

Answer: Item 9 describes the number of original offers (1) and copies (6) and the date, time and location for submission.

Question 8: General finish note requests paint grade switch plates and outlet covers. Is this correct?

Answer: Switch and outlet cover plates are brushed chrome finish.

Question 9: In the RFP page 2 B.2 it is stated that we are required to complete this project in 120 days from the NTP. On page 44 L.3.2.5 item #7 we are informed to use 12/21/16 for the NTP date, only 2 days after the bid is submitted. On the same page item #8 our mobilization date is 1/16/17. Based on these dates we are to finish this project in 101 days. Please confirm the duration of this project.

**ATTACHMENT A**  
**HCMCB Interim Security Office and Wellness Center - CPFMD-17-1109**  
**ROUND 1: RESPONSES TO QUESTIONS POSED BY POTENTIAL OFFERORS**

Answer: Mobilization has been revised via Amendment #001 dated 12/2/16 to the date of 1/23/17 which will constitute the start of construction. Project duration of 120 days begins at mobilization.

Question 10: On drawing A.0002 under general lighting notes item #10 we have 21 days to furnish the lighting submittals after we receive a contract and IBI will have 14 days to review. The light fixture package will take 10 - 12 weeks after we receive the approved lighting submittal package. This is a total of 85 - 90 days on a project which we have 101 days to complete based on the dates we have been informed to use. For the schedule do we use these dates and adjust the duration or do we make a schedule based on the durations as noted in the RFP?

Answer: Please see Question/Response to item 9 above. The lighting submittal can be prepared once the NTP is issued.

**ATTACHMENT B**  
**AMENDMENT 0001**  
**SOLICITATION NUMBER: CPFMD-17-1109**  
**DEMOLITION AND BUILD OUT OF COURTS INTERIM SECURITY**  
**OFFICE & WELLNESS CENTER**  
**PRE-PROPOSAL MEETING SIGN-IN SHEET**

